

# Bartlett Bazaar Vendor Application

8<sup>th</sup> Annual Bartlett Heritage Days

September 9 – 10, 2017; 10 am – 5 pm

Set-up: Sat., Sept 9; 7:30 am – 10 am

P.O.Box 8463, Bartlett IL 60103 www.bartlettheritagedays.com

Thank you for your interest in joining us for Heritage Days! We welcome the opportunity to work with you and your organization to honor and celebrate our community's rich history. Please read, sign and submit this form. Payment can be made via mailed check made out to Bartlett Heritage Days NFP, PO Box 8463, Bartlett IL 60103. If you have additional questions, you may contact: Dale Ann Kasuba, phone: (630) 736-0839; email: daleannk@sbcglobal.net.

## Check business type (must check only one box):

Crafter     Jeweler     Homebased / Miscellaneous Goods

## Booth Space

All booth spaces are approximately 10' x 12' and located on either side of S. Oak Ave to North Ave and along East and West Bartlett Roads north of the train tracks (see map). Please bring your own shade tent, or canopy, tables, chairs or displays. Vendors are required to clean up their booth area after the event prior to leaving. Tents and merchandise can be left overnight, but please be aware that there is no special overnight security on the premises. Please fill-in the following information:

\$60 (\$75 after July 1) X \_\_\_\_\_ (number of booths) for two days (Sat & Sun) = Total \$ \_\_\_\_\_ payment\*

\$50 (\$65 after July 1) X \_\_\_\_\_ (number of booths) for SATURDAY ONLY = Total \$ \_\_\_\_\_ payment\*

\$40 (\$55 after July 1) X \_\_\_\_\_ (number of booths) for SUNDAY ONLY = Total \$ \_\_\_\_\_ payment\*

**IMPORTANT:** Booth payments are non-refundable. See below for highlighted area where vendor booth spaces will be located downtown Bartlett. You can request booth spaces next to each other. Exact location of the space(s) will be assigned one week before the event. You will receive an email with your booth location. Electricity is NOT available.

## Limitations

No firearms, stolen merchandise, knock-offs, illegal products. Bartlett Heritage Days NFP reserves the right to deny application or request removal of offensive merchandise for any reason.

## Set-up Instructions

You must supply your own structure or canopy, tables, chairs and water supply. Set up begins at 7:30 am. All vehicles must be removed from the area by 9:00 am.

## Liability

This form must be completed, signed and submitted before event set-up. In doing so you agree to waive Bartlett Heritage Days NFP from any claim of liability or responsibility for your company or organization's services and merchandise. Additionally, BHD NFP is not liable for any loss of property, accident, theft or damage that may incur.

Contact Signature: \_\_\_\_\_

Printed Contact Name: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Company/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Website (if applicable): \_\_\_\_\_

Description of merchandise for sale: \_\_\_\_\_

