

Food Vendor Application

8th Annual Bartlett Heritage Days
September 9 – 10, 2017; 10 am – 5 pm
Set-up: Sat., Sept 9; 7:30 am – 10 am
P.O.Box 8463, Bartlett IL 60103
www.bartlettheritagedays.com



Thank you for your interest in joining us for Heritage Days! Please read, sign and submit this page. Payment can be made by mailed check made out to Bartlett Heritage Days NFP, PO Box 8463, Bartlett IL 60103. If you have additional questions, you may contact: Jennifer Stover, (847) 830-1079; Email: bhdfoodvendors@yahoo.com

Food License Requirements

A Cook County food vendor's license and a Village of Bartlett permit must be obtained by you.

Bartlett Heritage Days Fee

All booth spaces are approximately 10' x 12'. Please bring your own shade tent, or canopy, tables, chairs or displays. Vendors are required to clean up their booth area after the event prior to leaving. Tents and equipment can be left overnight, but please be aware that there is no special overnight security on the premises. Please fill-in the following information:

\$125 (\$150 after July 1) X _____ (number of booths) for two days (Sat & Sun) = Total \$ _____ payment*

\$75 (\$100 after July 1) X _____ (number of booths) for SATURDAY ONLY = Total \$ _____ payment*

\$55 (\$70 after July 1) X _____ (number of booths) for SUNDAY ONLY = Total \$ _____ payment*

Electricity

BHD does have limited access to electricity. Please let us know of your electrical requirements as soon as possible. We cannot guarantee access, but we will do what we can to accommodate your request and notify you of availability. There is a one-day fee of \$50 and two-day fee of \$75 for electricity.

Water

BHD does NOT have access to a water supply. Please bring the water you will need with you to the event.

Set-up Instructions

You must supply your own structure or canopy, tables, chairs and water supply. Set-up in to be determined locations begins at 7:30 am. All vehicles must be removed from the food area by 9:00 am.

Liability

This form must be completed, signed and submitted before event set-up. In doing so you agree to waive Bartlett Heritage Days NFP from any claim of liability or responsibility for your company or organization's services and merchandise. Additionally, BHD NFP is not liable for any loss of property, accident, theft or damage that may incur. You also certify that you have the proper Village of Bartlett permits and licenses necessary to render services during the event.

Contact Signature: _____ Date: _____

Printed Contact Name: _____

Business Name: _____

Menu Items: _____

Contact Phone: _____

Contact Email: _____

Address: _____

Website (if applicable): _____